

Minutes of the Third Annual General Meeting of the SJA ALUMNI ASSOCIATION
Held at Auditorium, St. Joseph's Academy, 12, Rajpur Road, Dehradun
on 15th December 2012 at 10:00 am

Members of Managing Committee Present:

1. Bro. A.J. George : Patron (ex-officio)
2. Mr. Randhir K Arora : President
3. Mr. Surinder Batra : Vice President
4. Mr. Raman Bhatia : Vice President (out station)
5. Mr. Praveen Chandhok : Secretary
6. Mr. Tirupati Juneja : Treasurer
7. Mr. Vijay Vachani : Member
8. Mrs. Joyti Gandhi : Member
9. Mr. Kapil Anand : Member
10. Mr. Siddharth Jain : Member
11. Mr. Harshit Gupta : Member

Absentee members of Managing Committee

1. Mr. Vineet Vishnoi : Member
2. Ms. Anisha Khanduja : Member

Members of General Body Present as per Annexure:

[Three AGM Attendance Sheets Circulated during AGM]

The AGM was called to order by Mr. Praveen Chandhok, Secretary of SJA Alumni Association who then invited Mr. Rajeev Nangia to coordinate the proceedings of the AGM. On motion duly made and accepted by the house our patron Bro A. J. George was duly elected to preside over as the chairman of the AGM.

The quorum for the AGM having been met, the General Body was duly authorized to transact the business before it.

Mr. Rajeev Nangia, the Coordinator of the AGM welcomed the members and requested members to raise hands in case of any questions and that the President and the Secretary of the SJA AA or any other person as directed by the President shall answer these questions.

On request by Mr. Rajeev Nangia, the Coordinator, the Managing Committee members present introduced themselves to the House.

A] The Coordinator requested The President, Mr. Randhir Arora to give the welcome Address.

The President delivered the welcome address appealing the members to act as Brand Ambassadors and help the association grow in number and quality both. He drew the house's attention to the fact that the school received the award for 'Best Day School' for second year in succession and assured the Bro. George, principal, SJA of Alumni's support to the school.

B] The Coordinator read the point 2 of the Agenda – “To confirm and approve minutes of the previous AGM held on 17th December 2011”

The House with more than 2/3rd majority vote by show of hands confirmed and approved the minutes of the previous AGM held on 17th December 2011.

Thus the minutes of the Second AGM held on 17 December 2011 stands adopted.

C] The Coordinator read point 3 of Agenda – “To review and adopt the Financial Statement and Audit Reports for the year ending 31.03.2012 and the period 01.04.2012 to 30.09.2012”

Mr. Manu Sabherwal, member, raised a query for explanation with respect to expenditure items "Advertisement & Publicity" and "Distribution of Souvenirs" appearing in the Income & Expenditure Account for the period 01.04.2011 to 31.03.2012. Mr Manu Sabherwal also demanded explanation with respect to the statement in the Audit report where it was said the Association received grants from government for specific events and were used as per given rules and regulations.

To this the President, explained that the Advertisement expenses referred to advertisement in local newspapers for various events conducted by the association records and vouchers of which were verifiable. The expense on distribution of Souvenirs referred to souvenirs, gifts and mementos distributed on the occasion of Annual Gala Dinner 2011, and throughout the year; the amounts and bills of which were verifiable.

He pointed that the statement in the Audit Report with respect to receipt and utilization of Government Grants was an error which had already been notified by the auditor to the Managing Committee. The President further clarified that the SJA AA had not received any grants from government in any form.

The House with unanimous votes via raising of hands adopted the Financial Statements and Audit Reports for year ending 31.03.2012 and period 01.04.2012 to 30.09.2012.

D] The Coordinator read point 4 and 5 of the Agenda.

Resolved that the Election Bye-laws as framed and proposed stand ratified and adopted by the General Body and the same shall form part of the Rules & Regulations of the Society/Association. (refer annexure II)

&

Resolved that the elections and election results of the Managing Committee are ratified and adopted by the General Body. (Refer annexure III)

Mr. Ramesh Chandra Joshi, member requested clarity on the tenure and qualification of the members of the Managing Committee as per the rules and regulation questioning whether a member is willing to give that many years to the Association and that the rules seemed to be similar to the game of "Musical Chair" where office post were simply being shuffled. Mr Joshi proposed reduction in tenure of office bearers and reconsider the rules.

To this the President clarified that the cooling period had been provided for in the Rules & Regulation to encourage all members to be a part of the Managing Committee. He also pointed that involvement of outgoing committee members was required in an association like SJA AA for smooth and proper functioning of the Association.

Mr. Himanshu Chauhan, member, suggested that the present rules be allowed to prevail considering the association is still fresh and requires time to settle

Mr. Manu Sabherwal, member expressed concern on the issue of changing of the constitution of the Association and pointed that the alterations were not being done in accordance with section 12 of the Indian Societies Registration Act.

The President requested Mr. Tirupati Juneja, Treasurer to clarify the issue. The Treasurer pointed that two aspects were involved; alteration of Memorandum of Association and alteration of Rules & Regulation. He stated that there has not been any contravention of any law or Act in the process of alteration of the Memorandum of Association and Rules & Regulations of SJA Alumni Association. He further stated that the Memorandum of Association and Rules & Regulations have been altered as per the decisions taken in the 1st AGM and in accordance to Section 12 of the Indian Societies Registration Act read with state alterations and rules thereto. He further stated that the Memorandum of Association and Rules & Regulations as altered have already been registered with the Registrar of Societies and a certified copy by the Registrar of the same is available.

Mr. Manu Sabharwal, member further proposed that election bye-laws not be ratified and accepted as he had concerns over Para 5 of the election bye-laws regarding the discretionary power of the Returning Officer to issue Postal Ballot.

Mr. Ambuj Oberoi, past secretary, with the permission of the President answered Mr. Sabherwal's concerns by pointing that the election bye laws were framed by an independent committee of eminent members and already circulated amongst the members of the SJA AA for suggestions. With respect to discretionary power of the Returning Officer to issue postal ballot it was clarified that the power was to be used only in emergency case such as small time period between issue of postal ballot and last date of receiving the same.

Mr. Rakesh Jindey, member, who was also a part of the committee that framed the election Bye-laws and the returning officer of election 2011 brought it to the notice of the house that nearly 20% of the votes casted in election 2011 were via postal ballot. He requested the house to trust the system. He further clarified that the discretionary power was used only with respect to verifying the identity of the member requesting postal ballot to ensure that there no discrepancy.

The coordinator asked if the house would adopt the resolutions as per point 4 & 5 of the Agenda in unaltered form.

The resolution was duly proposed by Mr. Rakesh Jindey and seconded by Mr. Jaideep Datta.

The house duly passed and adopted by more than 2/3rd majority vote by show of hands both resolutions as per point 4 & 5 of the Agenda read with the respective explanatory statements. A total of 34 votes in favor and 3 against were recorded.

Thus point No. 4 & 5 of the Agenda stands adopted and the Rules & regulations altered to the extent.

E] The coordinator read point 6 of the Agenda:

Resolved that the alterations and corrections as proposed by the Managing Committee to Clause 8(i) of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure IV)

Mr. Manu Sabberwal pointed that the Patron if regarded as a part of Managing Committee then the maximum limit of members of Managing Committee is contravened. He requested further clarification on the position of the Patron.

Mr. Randhir K. Arora, President, pointed out that the Patron is an ex-officio member of the Managing Committee. Thus the maximum number of members of the Managing Committee is not contravened.

Mr. Ajay Goyal, past President, further pointed that the independence of the Managing Committee has been ensured as the patron has not been given any voting power.

Also, the Secretary ensured the house that there has never been any point of contradiction within the Managing Committee and that the issues are resolved within the MC itself, if any arises.

Mr. Manu Sabherwal further pointed that the minutes of the meeting of the Managing Committee should be made public on the alumni website.

CA. Naveen K. Gupta, auditor, SJA AA, pointed that the minutes of the meeting of the Managing Committee are not required to be made available for public but only be available for inspection by the members on demand at the Alumni Office.

The secretary pointed that the minutes of the meeting of Managing Committee have been prepared in and maintained in proper form and are available for members for inspection on demand by any member. He also ensured that all correspondence by way of mail or any other form from the members to the MC have been duly recorded and replied to by the MC.

The House unanimously passed point 6 of the Agenda alongwith explanatory statement agreeing it to be a clerical error. Thus clause 8(i) of the Rules & Regulations stand altered to the extent.

F] The Coordinator read point 7 of the Agenda:

Resolved that the alterations as proposed by the Managing Committee to Clause 6(vi) of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure V)

The Coordinator pointed that non collection of dues was majorly due to wrong/inactive email ids and other contact information provided by old members. He indicated that losing members should be avoided.

The Secretary requested for two years time to further consolidate the database and arrange for correct email ids and other contact details as the Association would not like to lose its members.

Mr. Himanshu Chauhan proposed that members be required to pay subscription only for the year in which they visit or attend the functions of the Association.

Mr. Ajay Goyal, member, pointed that there was clear demarcation between Permanent / Lifelong and Temporary/Yearly subscription.

Mr. Sanjay Mohan, member, pointed that money was important aspect for the Association to continue working and thus proper subscription should be paid by members.

Mr. Ambuj Oberoi, pointed that the delay was majorly in case of members who were automatically adopted by the association by virtue of them taking up membership of old associations of the alumnus of the school.

Mr. Sitanshu Mulasi questioned as to why there is Lifetime Subscription and annual Subscription for members.

Mr. Ajay Goyal pointed that the benefit to Lifetime members (Subscription) was given deliberately to avoid difficulty of payment of Rs. 200 every year as annual subscription on part of the members and the difficulty on part of Managing Committee to collect the amount of Rs. 200 every year from each member.

The President pointed that the members who have been inducted automatically were required to pay only the subscription amount and the joining fee had been waived as they had already paid to earlier associations.

Mr. Raman Bhatia, Vice President (out station), explained the concept of membership fees and subscription for removal of confusion of the House.

The house with more than 2/3rd majority by show of hands passed the proposed resolution read with the explanatory statement. Thus Clause 6(vi) of the Rules of Regulations stand altered.

E] The coordinator read point 8 of the Agenda

Resolved that the proposal of the Managing Committee to donate funds for construction/erection of the Squash Court in the school compound OR donate funds for laying the flooring of three badminton courts in the school auditorium, the funds for which shall be generated from revenue generated by conducting/organising Career Carnival and/or other fund raising activities or by way of donation/contributions received towards the same. The Managing Committee is further authorised to incur the expenditure and perform all necessary activities/actions required. (Refer annexure VI)

The Coordinator proposed that the MC shall collect money for this purpose separately and the fund of the members shall not be used for this purpose.

Col. Rakesh Jindey, member, suggested that the amount be used for a team sports rather than a sport where only a few individuals can participate.

Mr. Raman Bhatia, Vice President (out station) pointed that the squash court shall benefit both the school as well as the Alumni members and that the school's requirement are also to be considered for any such contribution.

The resolution was passed with more than 2/3rd majority by raising of hands. Thus the Managing Committee was authorized to collect and incur expenditure for the same.

I] The Coordinator read point 9 of the Agenda:

Resolved that the proposal of the Managing Committee to amend and substitute Clause 9 regarding Chapters of the Association/Society of the Rules & Regulations of the Society/Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure VII)

Mr. Manu Sabherwal claimed that the Local Chapter Bye-Laws are autocratic and questioned their long term sustenance.

Mr Ajay Goyal indicated that there should be a common purpose and common spirit amongst the Local chapters and the Parent body hence a proper framework of rules and regulation needs to be there. Control is also required since the Association is a legal entity and proper functioning is to be ensured.

Mr. Ramesh Chandra Joshi said that incase a particular group does not agree with the Chapter Bye-laws they could form their own association; However they shall not be affiliated to the SJA AA in any form and shall not use the name of SJA Alumni and that SJA AA shall not be responsible to or for any such group acting independently.

The President pointed that members were asked for their suggestion before the Chapter Bye-laws were accepted. Comments and suggestion received from Mr. Manu Sabharwal, Mr. Himanshu Chauhan and others had already been considered by the MC. He also said that for anything to start it required proper rules and regulation which can be reviewed and moderated with time.

Mr Himanshu Chauhan questioned the Managing Committee as to how would it assist the people in setting up chapters.

The President replied to Mr. Chauhan's query by pointing that the initial nomination of the office holders of the Chapter Committee shall be made only on basis of applications received from members interested in setting up the chapter. Also, that the chapter bye laws already provided that the Parent body shall give sufficient initial funds to the Chapter to ensure smooth and efficient setting up.

The proposal of the Managing Committee to amend and substitute Clause 9 regarding chapters of the association read with the explanatory statement was passed by the house with more than 2/3rd majority by way of show of hands.

Thus Clause 9 of the Rules & Regulations stand altered.

F] The Coordinator read point 10 of the Agenda.

To appoint the auditor for the next financial year.

The Coordinator complemented the efficient working of the Auditors and requested the house to vote for reappointed of the existing Auditor.

Mr. Ramesh Chandra Joshi proposed the reappointment of M/s. N. Kumar Gupta & Associates, which was duly seconded by Mr. Kapil Anand, member and passed by majority vote of the House.

G] The President proposed and sought the House's opinion whether questions and points raised by a member who was not present at the AGM are taken up for discussion.

The House agreed for taking up of the points emailed by the member who was not present at the AGM.

The President read out the points sent via mail by Mr. Anil Bakshi, member. Majority of the points raised by Mr. Bakshi had already been discussed in the AGM.

The points taken for discussion and the conclusions were as follows:

A. Election Bye-Laws

1. Applicability of Criteria for minimum tenure as MC member

Mr. Anil Bakshi raised concern whether only the current MC member is eligible to contest the second election according to the criteria mentioned in the Election By laws.

The President clarified that it was decided in the second AGM that the said provision of criteria was applicable for the First Election only.

2. "V.P. Outstation" shall serve the cooling off period due to the requirements for the post.

Mr. Anil Bakshi brought to the notice of the house that there would be no other member contesting for the post of "V.P. Outstation" as the current "V.P. Outstation" would be serving the cooling off period.

The President said that other candidates can contest the election however, Mr Bakshi's interpretation is right and the Managing Committee shall deliberate and take up this issue and recommend the necessary changes to the term of Managing Committee with respect to "V.P. Outstation" in the next AGM

3. Clarity on reservation for women members in the Managing Committee

Mr. Anil Bakshi raised the point that there was no clear mention about the category of member in which seat is reserved for woman.

The President clarified that there was a clear demarcation in the Election By-Laws and that point 4(b) of the elction by-laws when read in conjunction with point 7.2(a) of Rules & Regulations (As amended in the 2nd AGM) gives a clear understanding of the reservation for women members in the Managing Committee in each category of members.

B. Postal Ballot

1. Mr. Anil Bakshi wrote in the mail that he would be looking forward to e-voting be implemented for the next general election and chapter election.

Mr. Manu Sabherwal questioned the MC if the database was not ready and the reason for difficulty in providing for e-voting in the next elections.

Mr. Himanshu Chauhan further supported use of e-voting and asked whether the MC has enough data to start e-voting. He also pointed wastage of resources and time in sending hard copies of ballot paper, notices and various other documents.

The President pointed that only 1100 out of the total number of email ids were correct and working. The MC cannot differentiate between communication receiving and non- receiving members. He said the interest of all the members is to be considered hence keeping that in mind it requires more time to adopt the e-voting proposal. Also he requested Mr. Anil Bakshi, Manu Sabherwal & Himanshu Chauhan to act as ambassadors and contact their batch mates and all the other members at large to help in updating of correct contact details and once it is accomplished e-voting would be implemented.

The House proposed that the MC shall deliberate the possibility of use of e-voting in the coming elections and work towards further consolidation of the database with correct ids and contact details.

On the issue of Postal Ballot for Chapter Council, the President explained that it was not tenable to have Postal ballot at chapter level due to cost and complications involved.

The House accepted the President's explanation.

C. Cessation of membership

1. Mr Anil Bakshi in his mail wrote that he does not support the proposal to increase the limit for cessation of membership from 3 years to 5 years.

The President here provided that as already discussed the reason for the move was the non-availability of correct contact details of members who were automatically adopted by the Association. This had already been discussed in the AGM and accepted by the members.

D. Chapters of the Association

1. Mr Anil Bakshi wrote that the cooling off period of the Chapter council be increased.

The President accepted the concerns of Mr. Anil Bakshi and explained that because the chapters were in the starting stage hence the cooling off period was kept short. However, in the time to come when chapters start working, the cooling off period could be extended to 2/3 years with the approval of the House.

The House accepted the President's explanation.

2. Mr. Anil Bakshi suggested that a minimum criterion of number of years pass out be put for the Chapter Council.

The President clarified that too many restriction in the opening stages would hold against the spirit and thus such restriction was not installed as of now. However, it could be taken up when chapters starts functioning smoothly.

The House accepted the President's explanation.

3. Mr. Anil Bakshi sought the meaning on the word "Assist" in the objects of the Local Chapters.

The President explained that "Assist" was used to see that the Objective of the Parent Body such as Organising a Blood Donation on 2nd October all over the Alumni offices e.g. Dehradun and chapter offices all around, Social activities at Dehradun and chapters simultaneously, Database Updating assistance at chapter and MC office at Dehradun etc. which shall go long way in helping the parent body.

4. Mr. Anil Bakshi asked for the actions for which approval of MC is required by the Local chapter and the process thereof.

The President explained that approval of the Parent body was important keeping the budgeting of the association as a whole. Also, the ultimate responsibility of the acts of the Chapters lies in the Managing Committee of Parent Body thus a proper process and accountability is required for functioning of the chapters along with the Parent Body.

5. Mr. Anil Bakshi wrote that postal ballot be allowed for the Chapter council as well.

The President pointed that this has already been discussed in point B. of Mr Anil Bakshi's letter.

6. Mr. Anil Bakshi suggested that the election of the local chapters and Annual Meeting can be clubbed as a single event shall prove cost effective.

The President welcomed this suggestion and said that the AM and election could be moved to June if the house permits. The Managing Committee shall propose necessary changes in the next AGM.

7. Mr. Anil Bakshi requested the Managing Committee to define the responsibility of the Parent Body towards the Chapter Council.

The President explained that the database would be shared by the parent body with the council and amount shall be sent by the Parent Body to the chapters for meeting the initial setup cost. This is mentioned in point XI-B (second paragraph) of the Chapter bye-laws.

E. Process of raising points at AGM

Mr. Anil Bakshi expressed his objection for the requirement of the proposer and the seconder to be present physically at the AGM to raise any point.

The President here mentioned that points raised by Mr. Anil Bakshi were read and discussed at the AGM without him being present. Thus the concerns of Mr. Bakshi had already been addressed in the current AGM itself.

The President pointed that the MC takes due care and concern of its members residing outside Dehradun. The MC keeping in mind out-station members arranged the Alumni Sports Meet the day following Diwali which saw participation from local as well as a large number of out station members.

**L] The Coordinator reads out point 12 of the Agenda
To review and adopt the Report of the Managing Committee. (as per annexure VIII)**

The coordinator pointed that the MC report has already been provided to members with the AGM notice and the same be adopted.

The House unanimously adopted the report of the Managing Committee.

M] The Coordinator reads out point 14 & 15 of the agenda

The Secretary pointed that the above points were included in the Agenda only for abundant precaution taken on part of the Managing Committee.

The Coordinator pointed that the powers mentioned in point 14 & 15 were already vested with the MC.

Mr. Manu Sabherwal, pointed out that since the power already vests with the Managing Committee there was no requirement to having these points in the Agenda. He further stated that these points need not be accepted by the house, as the power to carry out all necessary actions, deeds as may be necessary for the purpose of registration with the Registrar of Societies and power to giving effect to the above Resolutions is already with the Managing Committee.

Thus since points 14 & 15 of the Agenda were not needed/required and the power already vesting with the Managing Committee no decision on the same was taken.

N] The Coordinator invited the Principal, SJA to address the house as the Patron of the SJA AA.

Bro. A.J. George, Patron of SJA AA addressed the house and stated that a child is like a plant that is to be groomed with lots of care from various people around him. The school plays an important role during the beginning years which laid foundation of his entire life. The alumni are the true reflection of the school and should never forget its Alma Mater. The alumnus of the schools, who are well placed in different spheres, should help the school grow in all possible ways. Brother then congratulated the Founding and the current MC for the great work and activities alumni has been doing. He went on to compliment the Association for the great work and ensuring greater participation from local and outstation Alumni and assured whole hearted support from the school's management in the time's to come.

The Coordinator too appealed to the members to contribute in all forms to help their Alma Mater reach great heights of success.

O] The Coordinator invited the Secretary to give the Vote of Thanks.

Mr. Praveen Chandhok, Secretary highlighted the achievements and informed the house in detail the activities conducted by the MC during the year. The Biggest achievement of the MC was receiving Rs. 10, 41,826/- from previous Alumni Association, which was added to the Corpus fund (Membership fee) of SJA Alumni Association! This was possible by the outstanding efforts of Mr. Anurag Sangal, Mr. Harish Virmani and Mr. Rajeev Nagalia not to forget constant persuasion and unrelenting support of our Patron Bro. A.J. George and Mam Monica D'Souza. Finally Mr. Praveen Chandhok thanked the Patron, the House and the Coordinator Mr. Rajeev Nangia for their time and support.

There being no further business before the House, the AGM was concluded by a vote of thanks to the Honorable Chair and followed by high tea.

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Randhir Arora
President

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Praveen Chandhok
Secretary