

**Minutes of the Fourth Annual General Meeting of the SJA ALUMNI ASSOCIATION
held at St. Joseph's Academy, 12, Rajpur Road, Dehradun
on 21st December 2013 at 03:00 pm**

Members of Managing Committee Present:

1. Bro. A.J. George : Patron (ex-officio)
2. Mr. Randhir K Arora : President
3. Mr. Surinder Batra : Vice President
4. Mr. Praveen Chandhok: Secretary
5. Mr. Tirupati Juneja : Treasurer
6. Mr. Vijay Vachani : Member
7. Mr. Vineet Vishnoi : Member
8. Mr. Kapil Anand : Member
9. Mr. Siddharth Jain : Member
10. Mr. Harshit Gupta : Member

Absentee members of Managing Committee

1. Mr. Raman Bhatia : Vice President (out station)
2. Mrs. Joyti Gandhi : Member
3. Ms. Anisha Khanduja : Member

Members of General Body Present as per Annexure:

[3 AGM Attendance Sheets Circulated during AGM]

The AGM was called to order by Mr. Praveen Chandhok, Secretary of SJA Alumni Association who then invited Mr. Rajeev Nangia to coordinate the proceedings of the AGM. On motion duly made and accepted by the house President Mr. Randhir K Arora was duly elected to preside over as the chairman of the AGM.

The quorum for the AGM having been met, the General Body was duly authorized to transact the business before it.

Mr. Rajeev Nangia, the Coordinator of the AGM welcomed the members and introduced the members present on the dias. The house was informed that the Patron, Bro. A.J. George would be joining in shortly as he was occupied with the admission process going on in the school.

B] The Coordinator requested The President, Mr. Randhir Arora to give the welcome Address.

The President delivered the welcome address expressing his happiness over successful completion of his term as the president. He thanked the members at large for their participation in various events and appealed to them to help in taking the association to greater heights. He mentioned about the 200 plus new members, 20 events, doubling of the corpus and a newly renovated office. He also thanked his fellow MC members for their continuous support during their term of 2011-2013.

C] The Coordinator read the point 2 of the Agenda - "To confirm and approve minutes of previous AGM held on 15th December 2012"

Mr. Manu Sabherwal pointed that the minutes should also include the discussion that took place, before the 3rd AGM was called to order, with respect to the number of days of service of the AGM notice.

The House agreed that the said discussion should also be included in the 3rd AGM minutes. Thus the following is added to the 3rd AGM Minutes: -

Mr. Manu Sabherwal raised as issue before the 3rd AGM was called to order that the AGM notice was not served as per the rules & regulations of the Association.

Mr. Praveen – Secretary & Mr. Tirupati – Treasurer, stated and clarified that the notice had been posted by registered post / speed post 15 days prior to the date of meeting and in accordance to the rules and regulations of the association. They further stated that the AGM notice had also been sent via email to members 15 days prior to the date of meeting of the general body and that there is no inconsistency regarding the same.

The other members present also concurred that the AGM notice was sent as per the rules & regulations of the association and that they had received the same. They also stated that there was no discrepancy regarding the same.

The issue being resolved the 3rd AGM was called to order.

[Since, the above issue was raised and addressed before the 3rd AGM was called to order thus the same was not included in the 3rd AGM minutes earlier.]

Mr. Ajay Goyal, proposed to accept the 3rd AGM minutes as amended which were seconded by Col. Keshav Aswal and adopted by the house.

The resolution was passed and adopted by more than 3/4th majority present in the house.

Thus the minutes of the Third AGM as amended above held on 15th December 2012 stands adopted.

D] The Coordinator read point 3 of Agenda – “To review and adopt the Financial Statement and Audit Reports for the year ending 31.03.2012 and the period 01.04.2012 to 30.09.2012”

Mr. Manu Sabherwal, member, raised a query for explanation in regard to addition to Corpus fund and its validity as per the Income Tax Act.

To this the President, requested the Auditor of the Association C.A. Naveen Kumar Gupta to resolve the query raised by the member. The Auditor explained that the any sum of donation, shall form part of the Corpus only incase a specific direction to that respect is given by the donee. Further the Governing body can also create corpus fund from the societies internal accumulation and surpluses.

To the above, Mr. Harshit Gupta, member Managing committee explained that every member while becoming a member pays Rs. 1,000 (one thousand) towards the Membership Fees which in turn is treated as Corpus Fund.

Mr. Manu Sabherwal, further enquired about the details with respect to the amount received from the previous alumni association being added to the corpus fund.

Mr. Tirupati Juneja, Treasurer explained that the amount was received from old alumni associations which was not operating as on date and that a written letter has been received from them stating and directing that the said amount of Rs. 10,51,826/- shall form and be part of the corpus fund of SJA Alumni Association.

Mr. Praveen Chandhok, Secretary further added that the said amount was lying in a bank account belonging to the previous Alumni and that the same had been received after proper written consent from the signatories to such account. The declaration clearly mentioned that the said amount shall be used for the purpose of Corpus. Mr. Anurag Sangal, one of the signatory to such account confirmed the same.

Mr. Ambuj Oberai, past secretary further explained that the amount recovered from the old association belonged to the members who had been adopted as members by the current association without charging any membership fees as per the rules and regulations of the society. The amount being treated as their membership fees had been taken as corpus.

The motion was proposed by Mr Anurag Sangal and seconded by Col. Sudhir Paliwal.

The House with unanimous votes via raising of hands adopted the Financial Statements and Audit Reports for year ending 31.03.2013 and period 01.04.2013 to 30.09.2013.

E] The Coordinator read point 4 of the Agenda.

To review and adopt the Report of the Managing Committee

The Coordinator requested the house's attention to the part of the AGM notice containing the Managing Committee's report.

Mr. Manu Sabherwal, requested the Managing Committee to confirm if any expense had been incurred during the School's Sports Day for medals or other items.

Mr. Randhir K Arora, President informed the house that no expense had been incurred towards any medals or trophies on the occasion of the School's Sports Day. Medals were made only on the occasion of Alumni Sports Meet which was held only for the Associations' members.

The motion was proposed by Mr. Vijay Sethi and seconded by Mr. Akash Jain.

The Managing Committee's report was unanimously adopted by the house.

F] The coordinator read point 5 of the Agenda:

Resolved that the alterations and corrections as proposed by the Managing Committee to Clause 5 of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure I)

Mr. Ajay Goyal pointed out that the concept of collecting Long Term Subscription at an interval of every 10 years from each such member would be a difficult and complicated work for the Association.

Mr. Sanjeev Sood agreed with the concept of Long Term Subscription and further suggested to have a clause of increase of 10% in subscription each year. He also suggested that the membership be made compulsory by the school.

Mr. Manu Sabherwal pointed the constitutional validity of the procedure of amendment to the Rules & Regulation of the Association as per section 12 of the Societies Act.

The Auditor explained that the same was a matter of interpretation of Law and should be looked into by the association.

Mr. Tirupati, Treasurer – explained to the house that all alterations to the Rules & Regulations of the Association had been done in accordance the law laid down by the Societies Act and State amendments and rules thereto. He further clarified that the proposed amendments to the rules & regulations are also in accordance to the law. He also stated that all the amendments to the rules & regulations of the association in the past had been already registered with the Registrar of Societies, Dehradun and a certified copy of the same are available. He also stated that had the Law not been complied with, the registrar of societies would not have been registering the amendments to the rules & regulations.

The House in general agreed that the incoming MC shall deliberate and look into the matter pointed out by Mr. Sabharwal to ensure that everything is legally in order.

The house rejected the proposed amendment and the above contentions of the members in regard to Long Term Subscription, but agreed to the fact that there should be an increase in the annual subscription and lifelong subscription as per the current clause.

Accordingly, Mr. Ajay Goel, proposed that in the existing clause the Annual Subscription should be increased from Rs. 200/- per annum to Rs. 500/- per annum and Life Subscription should be increased from Rs. 1500/- to Rs. 3000/-.

The proposal of Mr. Ajay Goel was seconded by many members present at the AGM.

The house with more than 3/4th votes agreed and adopted that the Annual Subscription should be increased to Rs. 500 (five hundred) instead of Rs. 200 (two hundred) per year and Life Subscription should be increased from Rs. 1500/- to Rs. 3000/-.

Mr Ambuj Oberai suggested that the forthcoming Managing Committee should be given some time to inform the existing members about the increase subscription and enable the clearance of existing dues as per the current Subscription rates.

Mr. Anurag Sangal suggested that the increase be applicable w.e.f. 1st January 2015.

The same was unanimously accepted and adopted by the House. Thus Clause 5 stands amended with necessary modifications and corrections.

G] The Coordinator read point 6 of the Agenda:

Resolved that the alterations as proposed by the Managing Committee to the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure II)

The Coordinator read out the Code of Conduct as proposed to be included in the Rules & Regulation.

Mr. Anurag Sangal was of the opinion that the current proposal should be scrapped all together and the same should be properly and better drafted to rule out any misuse of the same.

Mr Ajay Goel pointed out to the practical difficulty of applying the proposed Code of Conduct.

Mr. Praveen Chandhok, Secretary suggested that a code of conduct is necessary for the association and in light of the same he proposed that a committee should be formed to redraft the said Code of Conduct and be presented before the house in future. The house accepted the same.

Thus the proposed changes to the rules & regulations were rejected by the house.

H] The coordinator read point 7 of the Agenda

Resolved that the alterations as proposed by the Managing Committee to Clause 6 of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure III)

The Coordinator pointed that point 7 was a continuation of Point 6 which dealt with code of conduct and since point 6 was not passed point 7 is redundant.

The House unanimously agreed to Coordinator's view and hence the proposal was not passed and rejected.

I] The Coordinator read point 8 of the Agenda:

Resolved that the alterations as proposed by the Managing Committee to Clause 10 (4) of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure IV)

The Coordinator briefly explained the Point 8 of Agenda and pointed it was aimed at better and more participation of members to serve as the Managing Committee. The proposed amendments are aimed at the growth of the Association at large.

The House unanimously agreed and adopted the proposed amendments to the rules & regulations of the association. Thus Clause 10(4) of the rules & regulations stands amended as proposed in the notice.

J] The Coordinator read point 9 of the Agenda.

Resolved that the alterations as proposed by the Managing Committee to Clause 10 (11) of the Rules and Regulation of the Association are adopted by the General Body and the Rules & Regulations stand amended to this effect. (Refer annexure V)

The Coordinator read out point 9 and said it was being introduced as a step of abundant precaution to avoid any difficulty in case the nominations received are less than the post vacant at time of any election.

Col. Sudhir Paliwal suggested that in the proposed clause 10 (11)(c)(iii) the post of Vice President (outstation) any member of the Association should be eligible to be nominated by the existing MC instead of existing or previous MC member. The same was agreed to by the house.

The house with a majority of 61 votes in favor against 2 votes against, passed the mentioned amendment with necessary modification.

Thus Clause 10(11) of the Rules & Regulation stand amended with necessary modification to the proposed amendment as passed and adopted by the House.

K] The Coordinator read point 10 of the Agenda

The Managing Committee proposes to conduct cultural events for members at least once in its term. It shall be the endeavour of the Managing Committee to meet this expense, and also generate a surplus, through sponsorships and donations. The Managing Committee, however, seeks approval for expenses related to cultural events in case there is delay or difficulty in securing sponsorship.

Mr. Ajay Goel, past president pointed to the difficulty with respect to availability funds to provide for the pre event expenses.

Mr. Randhir Arora, President on behalf of the Managing Committee shared their experience during the Career Carnival conducted by the Association in 2011 and other events over the past two years in which a lot of difficulties were faced due to inability as per Rules & Regulations of the Association for meeting such pre event expenses.

Mr. Anurag Sangal pointed that the problem being shared here by the President was genuine however leaving the provision open ended from point of view of the financial factor would not be in Association's wellbeing.

The Coordinator suggested that the House fixes a Monetary Limit in the proposed clause.

A limit of Rs 2,00,000/- (two lakh) was proposed and unanimously accepted by the House.

The chair requested Mr. Anurag Sangal to redraft the clause for the House to be passed.

Mr Anurag Sangal proposed the clause be reworded as follows:

Resolved that the Managing Committee shall have a limit of Rs. 2,00,000/- (Two Lacs) for the purpose of pre event expenditures incurred to conduct any events for the members of the association. However, it shall be the endeavor of the Managing Committee to meet this expense, and also generate a surplus, through sponsorships, advertisement and donations etc.

The said limit shall be in addition to the financial powers as already defined in the rules & regulations.

This was seconded by Col. R. D. Jindey.

The above amended clause was duly accepted and adopted by the house with more than 3/4th votes in majority.

Thus the point as amended is passed and adopted by the house.

**L] The Coordinator read point 11 of the Agenda
To appoint the auditor for the next financial year.**

The Coordinator complemented the efficient working of the Auditors.

Mr. Anurag Sangal proposed the reappointment of M/s. N. Kumar Gupta & Associates, as the Auditors for the next Financial Year which was duly seconded by Mr. Manu Sabherwal, member and passed by majority vote of the House.

**M] The Coordinator with the permission of the House read out Point 14 instead of point 12 as
Principal Bro. A.J. George was not available at the moment for his address.**

Address by the Election Returning Officer.

The Coordinator who was also the Chief/Election Returning Officer introduced his fellow members of the election Committee Mr. Anurag Sangal, Col. Rakesh Jindey and Mr. Ravi Maheshwari. He on behalf of the Election Committee expressed happiness in announcing that the committee for the term 2013-2015 had been elected unanimously and unopposed in a true Josephite Spirit.

The Election Returning Officer introduced the following unopposed elected Committee members for the term 2013-2015:

1. President : Mr. Vikas Dewan
2. Vice President (O) : Mr. Indra Vikram Singh
3. Vice President : Mr. Ambuj Oberai
4. Secretary : Mr. Tirupati Juneja
5. Treasurer : Mr. Vijay Vachani
6. Member : Mr. Amit Joshi
7. Member : Mr. Deepak Bakshi
8. Member : Mrs. Shalini Harisukh
9. Member : Mr. Vedant Kapoor
10. Member : Mr. Harshit Gupta
11. Member : Ms. Mandeep Kaur
12. Member : Mr. Prateek Gupta

The President, Mr. Randhir Arora on behalf of the House thanked the whole Election Committee.

Mr. Manu Sabherwal, in his legal opinion, and to remove any doubts etc, insisted that the house propose, nominate, second and adopt the contesting candidates as above for the respective posts they had filed their nominations for.

The Election Returning Officer stated that there is no need for the same as the election procedure was duly followed as per the rules and regulations of the association and as per (election bye-laws) clause 10(11)(a) the contesting candidates are duly elected unopposed.

To this Mr. Manu Sabherwal, still insisted that the house should propose, nominate, second and adopt the contesting candidates as above for the respective posts they had filed their nominations for, so that no legal ambiguity remains.

Mr. Manu Sabherwal, proposed the nominations for the posts as above and the same was seconded by Mr. Anil Bakshi.

Thus the house, to satisfy and clear all doubts and any legal ambiguity also unanimously nominated, seconded and adopted the names of the contesting candidates to their respective posts.

Thus the elections result and the new Managing Committee for the term 2013-2015 as announced above were adopted by the house unanimously.

N] The Coordinator read point 12 of the Agenda

Address by Principal, SJA as the Patron of SJA Alumni Association

Bro. A. J. George, Principal of SJA and the patron of the Association addressed the House and congratulated the outgoing MC for the work they had done over the past two years and also welcomed the newly unanimously unopposed elected MC. The Patron further brought to the notice of the House the case of an alumnus and member of the Alumni Association who had dragged the alma mater to court after obtaining the contract of laying floor tiles, he further stated that if any members who wants to initiate a legal action against the Alma Mater should first and foremost resign as a member from the SJA AA and if he/she does not do so his/her membership should be terminated by the MC till the time Patron allows to

him/her to be reinstated/accepted as the member of SJA AA. Patron provided the details of the said member and requested the House to take a decision with respect to termination of the said member from the association.

O] Mr. Anurag Sangal seeks the chair's permission to take up the issue of termination of the member mentioned by the Patron who had filed a legal suit against the school.

The same was allowed by the chair.

The house was of the opinion that the membership of such member should be suspended immediately and after further study of facts the membership maybe terminated if required.

Mr. Tirupati Juneja, Treasurer pointed that the Association's Rules & regulations did not contain a provision for suspension of membership.

Mr. Anurag Sangal pointed that clause 6 (v) of the rules & regulations provided for cessation of membership if any member does any act which subverts or is prejudicial to the interest of the association/society. He also stated that any act by a member against the Institution, who's Principal is also the Patron of the Alumni Association makes its prejudicial to the interest of the association, and such member can be terminated. He suggested that the Managing Committee should look into the matter and remove the name of such concerned member in case the clause allowed the same.

The suggestion of Mr. Anurag Sangal was proposed by Mr. Rohit Arora, seconded by Col. Keshav Aswal and passed by the House with more than 3/4th consent.

P] Mr. Manu Sabherwal sought the chair's permission to discuss the issue about sharing of Minutes of each of Managing Committee meeting over the website and with members at large.

The same was not allowed by the chair as the said issue had already been addressed in the previous AGM.

Q] The Coordinator invited the Secretary, to give the Vote of Thanks.

Mr. Praveen Chandhok, Secretary highlighted few points from the MC report and thanked the Patron, the House and the Coordinator for their time and support.

R] Election Proceeding

The Coordinator informed the house that as explained during the discussion of Point 14 the Managing Committee for the term 2013-2015 has been elected unanimously and unopposed. Thus the Election Proceedings for the said term were deemed to have been completed.

There being no further business before the House, the AGM was concluded and followed by high tea.

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Randhir K. Arora
President

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Praveen Chandhok
Secretary